

AGENDA of the Personnel Board of the Town of Burrillville to be held Tuesday, August 13, 2013 at 8:30 a.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

MEMBERS PRESENT: Valerie Leduc, Paul MacDonald, Charlotte Gabrielson and Robert Tetreault–Alternate Member

MEMBERS ABSENT:

CALL TO ORDER:

APPROVAL OF MINUTES:

- 1) Discussion, consideration and action relative to the approval of the July 9, 2013 meeting minutes and dispense with the reading of said minutes.

APPROVAL OF INVOICES / EXPENDITURES:

- 2) A credit memo for \$97.95 was received from *CPS HR Consulting* for the Promotional Police testing shipping charges. It was applied to the invoice approved last month prior to paying that invoice.

CITIZEN COMMENT:

UNFINISHED BUSINESS to be considered and acted on:

- 3) Discussion, consideration and action relative to the Status of Lists.
- 4) Discussion, consideration and action relative to posting for dispatcher.

NEW BUSINESS:

- 5) The Town Council elevated Charlotte Gabrielson from an alternate member to a full member with a three year term to expire March 31, 2016.
- 6) Robert Tetrault has been appointed as an alternate member of the Personnel Board for what remains of the one year term to expire on January 31, 2014.

COMMUNICATIONS:

- 7) Thank you cards from Chairman James Moran regarding his retirement.
- 8) Memorandum from the Director of Public Works regarding the Driver/Laborer/Operator selection process.

REQUEST FOR EXECUTIVE SESSION:

None

GENERAL DISCUSSION:

ADJOURN:

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).